



Board Meeting Minutes
Thursday, January 5, 2022
11:00 a.m.
Teleconference - GoToMeeting

- **Call to Order/Welcome:** 11:01 am
- **Roll Call/Establish Quorum**
 - **Attending:** Lisa Coombes, Hillary Gatlin, Emily Singletary, Matt DeBellis, Janet Dodson,
 - **Not Attending:** Theresa Wall, Chris Prince
- **Approve December 2022 Board Meeting Minutes**
 - Motion to Approve: Emily Singletary
 - Seconded: Lisa Coombes
- **Financial Report (Theresa)**
 - December
 - Income: \$120.33
 - Expenses: \$194.00
 - Net: \$-73.67
 - Balance: \$5832.42
 - In terms of paying to attend meetings, we had 7 people register at \$10 per person.
- **Membership Report (Chris)**
 - Current Membership at 32 members.
- **Public Relations Report (Emily)**
 1. Holding off on Haven House event until determination about the future for the chapter.
- **Programs Update (Janet)**
 - Programs:
 - January: Kristin Silvestro, The Impact of the Digital Age in the Archives
 - 24 people signed up. 5 board members, 7 non-members. Rest are Triangle ARMA members.
 - February: Gordon Brown, Data Mapping
 - Matt will publish this event soon.
 - March: Tom Corey, Working with Privacy Professionals
 - Janet will confirm event with Tom.
 - April: Pat Franks, Spring Seminar Mania

- Lisa will follow up with Pat Franks for bio and information.
 - May: Board Chapter Meeting—Use this meeting to make decisions regarding the future of the chapter.
 - Janet contacted Philip Droege about a potential tour of White House Records and National Archives.
 - Lisa will follow up with Becky about Triangle Travels options.
 - **Hospitality Update (Emily/Lisa):** N/A
 - **Website (Matt)**
 - No updates.
- 10. Old Business:** N/A
11. New Business: N/A
12. Announcements: N/A
13. Close Meeting: 11:18 am

Minutes approved by Board on 2/2/2023. Will be signed at later date.

Minutes approved

Date

ARMA Triangle Chapter Financial Report

BALANCE SHEET

Saturday, December 31, 2022

ASSETS	
Checking/Savings	
<i>Basic BusinessChecking (FCB)</i>	\$1,906.35
<i>Business Savings (FCB)</i>	\$3,906.32
<i>Petty cash</i>	\$19.75
<u>Total Checking/Savings</u>	<u>\$5,832.42</u>
TOTAL ASSETS	\$5,832.42
LIABILITIES & EQUITY	
Equity	
<i>Opening Bal Equity</i>	\$11,567.44
<i>Unrestrict (retained earnings)</i>	-\$4,535.83
<u><i>Net Income</i></u>	<u>-\$1,199.19</u>

TOTAL LIABILITIES & EQUITY	\$5,832.42
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Cash Basis As of December 31, 2022

ARMA Triangle Chapter

PROFIT & LOSS

December 2022

Ordinary Income/Expense

Income	
<i>Dividends</i>	\$0.33
<i>Membership Dues and Assessments</i>	\$120.00
Total Income	\$120.33
Expenses	
<i>StarChapter</i>	\$44.00
<i>Virtual Meeting Platform</i>	
Seminars & Meetings	
<i>Seminar and Meetings--Other</i>	
<i>Meetings</i>	\$150.00
Total Seminars & Meetings	\$150.00
Total Expense	\$194.00
<u>Net Ordinary Income</u>	<u>-\$73.67</u>
Net Income	-\$73.67

Cash Basis December 2022